Isabella

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# Education and Qualifications

Sept 2015- present **Nottingham Trent university**

Fashion Communication and Promotion (BA Hons. Degree)

Second year student. I have broadened my knowledge of the fashion industry. Have developed my Adobe creative skills on this course, as well as my presentational skills, and team working skills through group work.

Sept 2009- 2014 **Eastbourne College**, Eastbourne

A-levels: Art (A\*), Maths (B), Geography (B)

GCSE’s: 11 GCSEs grades A\*- B incl English and Maths

# Work Experience

Aug 2016 **MATCHESFASHION.COM, London**

Three-week internship in the Ecommerce department, learnt to manage my time successfully in order to complete all tasks to a high standard

Aug 2014 **MATCHESFASHION.COM, London**

Month internship as a buying intern, learnt about the different roles in the buying department, and the importance of meeting deadlines

June 2012 **MATCHESFASHION.COM, London**

One-week internship across various departments, developed my knowledge of the fashion industry

**Employment**

June 2016 – present **Coco Tang, Nottingham**

Member of the PR team, part-time, learnt how to communicate successfully with members of the public

Aug 2015 **Airbourne air show, Eastbourne**

Steward for duration of the air show, learnt to communicate successfully with members of the public, and handle stressful situations with ease

Feb-April 2015 **Camkids volunteer, Cambodia**

Volunteer teacher, in two different schools over a 3-month period, teaching Maths, English and Art

Oct 2014 – Jan 2015 **Dorothy Perkins, Eastbourne**

Sales assistant, leant the importance of keeping stock tidy, and dealing with the public politely

2013 – 2015 **Miss Walls back garden, Eastbourne**

Part-time waitress, developed my organizational skills through handling several tables and orders at once

2013-2014(various dates) **Kate McMillan – events planner**

part-time waitress for various events, developed my communication skills through working with members of the public

2012-2013(various dates) **Champagne and Caviar, East-Sussex**

part-time waitress for various private events, developed my time management skills, through having to balance different jobs at once

Sept 2012-March 2013 **The Kit Wilson Trust charity shop, Eastbourne**

Volunteered as a part-time sales assistant, developed my customer service and communication skills

# Additional skills

* First aid training
* General office skills
* Fully conversant with Word, Excel, and Adobe creative suite
* Full, clean UK driving license

**Other Achievements**

**School** Was Deputy Head of my House. Ran house meetings, and helped run house concerts; one of which raised £400 for St Wilfred’s Hospice. Was also the peer councilor.

**Referees**

**Claire Phipps** FCP senior lecturer**,** Email: [Claire.phipps@ntu.ac.uk](mailto:Claire.phipps@ntu.ac.uk)

**Vanessa Brown** Digital campaign manager, MATCHESFASHION.COM, email: Vanessa.Brown@matchesfashion.com